

TURTLECREEK TOWNSHIP BOARD OF TRUSTEES

ON

MAY 12

25

The regular scheduled meeting of the Board of Trustees of Turtlecreek Township was held on May 12, 2025, at 7:00 P.M. with the following persons present:

TRUSTEES: Dan Jones and Spencer Cropper (Jonathan Sams was absent.)

FISCAL OFFICER: Amanda Childers

GUESTS: Tammy Boggs, Jon Paul Campbell, Brad Edrington, Kenny Hickey and Doug Koenig.

The meeting opened with Mr. Jones leading the Pledge of Allegiance.

The minutes of the meeting held on April 29 , 2025 were received by the Trustees prior to the meeting for review. Since there were no additions or corrections, Mr. Cropper moved for acceptance, seconded by Mr. Jones. All were in favor and the minutes were approved as written.

The Fiscal Officer notified the Trustees that the financial reports for the previous month were available for their review. By motion of Mr. Cropper and seconded by Mr. Jones the following reports were approved. Cash Summary by Fund (month to date and year to date), Fund Status Report and Bank Reconciliation for the previous month.

Department Reports:

Fire/EMS:

Jon Paul Campbell, Assistant Fire and EMS Chief, informed the Board that a position for Full-Time Firefighter II/EMT Basic has been posted and he has recommended Kortney Martin to fill the position effective June 3, 2025 at the rate of \$22.66 per hour. Mr. Cropper made a motion, seconded by Mr. Jones to approve hiring Kortney Martin as Full-Time Firefighter II/EMT Basic effective June 3, 2025 at the rate of \$22.66 per hour. All present voiced a "YEA" vote and the motion was passed with **Resolution 25-05-01**. (A copy of the resolution will be included in the minutes.)

Chief Campbell informed the Board that a position for Full-Time Firefighter II/EMT Basic has been posted and he has recommended Adam Horman to fill the position effective June 2, 2025 at the rate of \$22.66 per hour. Mr. Cropper made a motion, seconded by Mr. Jones to approve hiring Adam Horman as Full-Time Firefighter II/EMT Basic effective June 2, 2025 at the rate of \$22.66 per hour. All present voiced a "YEA" vote and the motion was passed with **Resolution 25-05-02**. (A copy of the resolution will be included in the minutes.)

Chief Campbell informed the Board that a position for Full-Time Firefighter II/EMT Basic has been posted and he has recommended Payton Woody to fill the position effective June 4, 2025 at the rate of \$22.66 per hour. Mr. Cropper made a motion, seconded by Mr. Jones to approve hiring Payton Woody as Full-Time Firefighter II/EMT Basic effective June 4, 2025 at the rate of \$22.66 per hour. All present voiced a "YEA" vote and the motion was passed with **Resolution 25-05-03**. (A copy of the resolution will be included in the minutes.)

Chief Campbell informed the Board that a position for Full-Time Firefighter II/EMT Basic has been posted and he has recommended Christopher Peters to fill the position effective June 2, 2025 at the rate of \$22.66 per hour. Mr. Cropper made a motion, seconded by Mr. Jones to approve hiring Christopher Peters as Full-Time Firefighter II/EMT Basic effective June 2, 2025 at the rate of \$22.66 per hour. All present voiced a "YEA" vote and the motion was passed with **Resolution 25-05-04**. (A copy of the resolution will be included in the minutes.)

Chief Campbell informed the Board that his application is pending to attend the Fire Chief's Resource Symposium on September 27-28, 2025 at Salt Fork State Park.

The Trustees determined that Jon Paul Campbell will receive an increase in pay when he takes the position of Fire Chief at an annual salary of \$106,000.00 effective June 1, 2025. Mr. Cropper made a motion, seconded by Mr. Jones to approve the annual salary for Chief Campbell as stated above. All present voiced a "YEA" vote and the motion was passed with **Resolution 25-05-05**. (A copy of the resolution will be included in the minutes.)

Chief Campbell reviewed his report to the Board. Mr. Cropper asked about the Battalion Chief open positions and the applications received. Mrs. Boggs stated that 4 went through the assessment process and will then be interviewed for the 2 open positions. Chief Campbell reviewed the staffing, performance, monthly call statistics, driver and Fire/EMS training.

Road and Bridge:

Kenny Hickey, Road and Maintenance supervisor, brought forth a discussion regarding application of Reclamite asphalt rejuvenator on the following Roads: Keever Road, Jack Road, Settlemire Road, Meadowsweet Drive, Coveflower Court, Windflower Court, Charleston Place Drive, Timberwood Court and Utica Road. The cost for the road protection application is approximately \$88,503.03 from Pavement Technology at state bid pricing. Mr. Hickey explained that this will add another 7 years to the life of the road. Mr. Cropper made a motion, seconded by Mr. Jones to approve the resolution as stated above and to authorize Mrs. Boggs to sign the contract. All present voiced a “YEA” vote and the motion was passed with **Resolution 25-05-06.** (A copy of the resolution will be included in the minutes.)

Mr. Hickey brought forth a discussion regarding two culverts on Liberty-Keuter Road that need repair. Mr. Hickey recommended using National Gunitite to rehabilitate the culverts as this is a much more cost-effective approach when compared to replacement. The cost of the repair is approximately \$31,428.00. Mr. Cropper made a motion, seconded by Mr. Jones to approve the resolution as stated above and to authorize Mrs. Boggs to sign the contract. All present voiced a “YEA” vote and the motion was passed with **Resolution 25-05-07.** (A copy of the resolution will be included in the minutes.)

Mrs. Boggs brought forth a discussion regarding high weeds at 455 Natalie Lane. Mrs. Boggs noted that this property had come before the Board previously for high weeds greater than 18”. At this time, the owner has passed away and a letter will be sent to his estate requesting that the grass and weeds be mowed. Mr. Hickey and Mrs. Boggs recommend hiring a company if the Township has to take action regarding the high weeds. Mrs. Boggs stated that a public hearing would need to happen first. The cost for this would then be placed as an assessment on the property taxes.

Mr. Hickey informed the Board that the Kubota is still on order and he should know within the next three weeks if tariffs will come into play regarding pricing.

Administration:

Tammy Boggs, Township Administrator, requested ratification for expenditures authorized by Township Administrator or Township Officer or Employee authorized by Township Administrator in the cumulative amount of \$327.34. The purchases are \$28.74 from Kroger, \$8.49 from Dunkin, \$135.44 from Sam’s Club, \$98.44 from Domino’s, \$0.99 from Apple, \$48.49 from Kelly’s and \$6.75 from Ohio BMV. Mr. Cropper made a motion, seconded by Mr. Jones, to subsequently approve the expenditures in the cumulative amount of \$327.34. All present voiced a “YEA” vote and the motion passed with **Resolution 25-05-08.** (A copy of the Resolution will be included in the minutes.)

Mrs. Boggs brought forth a discussion regarding training for the township employees and trustees with Clemans Nelson. Mr. Cropper made a motion, seconded by Mr. Jones to approve public sector training for Turtlecreek Township elected officials and personnel. The cost of the training will be \$3,200.00 from Clemons Nelson. All present voiced a “YEA” vote and the motion was passed with **Resolution 25-05-09.** (A copy of the resolution will be included in the minutes.)

Mrs. Boggs informed the Board that she received notice from Warren County Regional Planning regarding the Fairways of Otterbein Phase II Revised Preliminary Plan proposing 22 lots and 1 open space lot with rear loaded access. Mr. Hickey commented that the hydrant side of the street will have “No Parking Fire Lane” signs with arrows per our Fire Lane Protocol; “T” turn at the end of all dead-end streets beyond 150 feet; “T” turns to be paved and all utility lid/covers to be out of the sidewalks if applicable. The Board had no other comments. (A letter will be sent To Warren County Regional Planning stating this information.)

CORRESPONDENCE:

- IN:**
 - Letter from Duke Energy regarding electric supplier for Station 31.
 - Warren County Commissioners legal notice for public hearing May 20, 2025 for amendments to the Warren County Comprehensive Plan.
 - Letter from Dynegy regarding service.

Email from Mr. Wilson regarding burn restrictions.
Thank from Springboro Police Department for participating in the police paraded for Eli.
Email from Smartprocure requesting public record of purchase orders.
Email from Warren County Foundation regarding their annual awards program.

OUT:

Letter to Ms. Martin for a conditional job offer for a full-time position with the Fire/EMS Department.
Letter to Ms. Woody for a conditional job offer for a full-time position with the Fire/EMS Department.,
Letter to Mr. Peters for a conditional job offer for a full-time position with the Fire/EMS Department.
Letter to Mr. Horman for a conditional job offer for a full-time position with the Fire/EMS Department.
Email to Mr. Wilson regarding burn restrictions.
Email to Smartprocure requesting public record of purchase orders.
Letter to Mr. Neanover regarding sick leave balance.

Fiscal Officer Reports:

Prior to the meeting, the Audit/Financial Committee met to review the financial reports for the year to date. The Committee noted that at this time line-item transfers need to occur within the EMS Fund and the EMS/Fire Funds.

Amanda Childers, Fiscal Officer, requested a line-item transfer within the EMS Fund 2191-930-930-0000 (Contingencies) to 2191-230-599-0000 (Other Expenses) in the amount of \$2,500.00 for needed expenses. Additionally, Mrs. Childers requested a line-item transfer within the EMS/Fire Fund 2193-930-930-0000 (Contingencies) to 2193-230-211-0000 (OPERS) in the amount of \$7,500.00 for needed expenses. Mr. Cropper made a motion, seconded by Mr. Jones to approve the line-item transfer as stated above. All present voiced a “YEA” vote and the motion passed with **Resolution 25-05-10**. (A copy of the Resolution will be included in the minutes.)

Mrs. Childers requested authorization to return unencumbered funds from the Coronavirus Local Fiscal Recovery Fund in the amount of \$14,225.88 to the U.S. Department of the Treasury. The funds were going to be used for the renovation of Station 31, but were no longer needed once the Board authorized the purchase of a modular home for Station 31. The funds could not be re-encumbered before the required date of December 31, 2024. Mr. Cropper made a motion, seconded by Mr. Jones to approve the return of funds as stated above. All present voiced a “YEA” vote and the motion passed with **Resolution 25-05-11**. (A copy of the Resolution will be included in the minutes.)

Amanda Childers, Fiscal Officer, presented the bills which were due and the following checks were approved and signed. Check Nos. 36569 through 36594 (copy to follow) and Vouchers 460-2025 through 612-2025.

The Fiscal Office reported the following income:

Post Date	Transaction Date	Receipt Number	Source	Account Code	Total Receipt	Purpose
4/17/25	4/29/25	428-2025	OTARMA C/O SEDGWICK CLAIMS MANAGEMENT	2031-892-0000	\$647.42	INSURANCE CLAIM FOR ROAD DEPT TRAILER DAMAGE
					\$647.42	
4/30/25	5/5/25	455-2025	CITY OF LEBANON	1000-591-0007	\$5,309.84	3RD QTR 2024 JEDD INCOME TAX PAYMENT
4/30/25	5/5/25	456-2025	CITY OF LEBANON	1000-591-0007	\$11,237.70	4TH QTR 2024 JEDD INCOME TAX PAYMENT
					\$16,547.54	
4/30/25	5/5/25	457-2025	J BATCHER	2031-892-0000	\$10.00	GREEN ADDRESS SIGN
					\$10.00	
5/2/25	5/6/25	460-2025	STATE OF OHIO	1000-535-0000	\$224,617.99	REAL PROPERTY TAX ROLLBACK 1ST HALF TY 2024 (DIRECT DEPOSIT)
					\$224,617.99	
5/9/25	5/12/25	496-2025	GOVDEALS	2191-951-0000	\$2,675.00	SALE OF 2000 INTERNATIONAL AMBULANCE
					\$2,675.00	
4/30/25	5/5/25	458-2025	STAROHIO	1000-701-0000	\$5,080.10	APRIL 2025 INTEREST
4/30/25	5/5/25	459-2025	PRIMARY	1000-701-0000	\$5.36	APRIL 2025 INTEREST
4/1/25	5/6/25	461-2025	LCNB TRUST	1000-701-0000	\$4,751.25	APRIL 2025 SWEEP INTEREST
4/7/25	5/6/25	462-2025	CD 63	1000-701-0000	\$955.48	APRIL 2025 INTEREST
4/8/25	5/6/25	463-2025	CD 37	1000-701-0000	\$1,008.56	APRIL 2025 INTEREST
4/8/25	5/6/25	464-2025	FNMA 24	1000-701-0000	\$1,875.00	APRIL 2025 INTEREST

Post Date	Transaction Date	Receipt Number	Source	Account Code	Total Receipt	Purpose
4/9/25	5/6/25	465-2025	CD 67	1000-701-0000	\$628.49	APRIL 2025 INTEREST
4/10/25	5/6/25	466-2025	FFCB 42	1000-701-0000	\$2,770.83	APRIL 2025 INTEREST
4/14/25	5/6/25	467-2025	CD 56	1000-701-0000	\$3,303.42	APRIL 2025 INTEREST
4/14/25	5/6/25	468-2025	CD 53	1000-701-0000	\$127.40	APRIL 2025 INTEREST
4/15/25	5/6/25	469-2025	CD 41	1000-701-0000	\$966.10	APRIL 2025 INTEREST
4/15/25	5/6/25	470-2025	CD 60	1000-701-0000	\$1,104.11	APRIL 2025 INTEREST
4/17/25	5/6/25	471-2025	CD 57	1000-701-0000	\$3,054.11	APRIL 2025 INTEREST
4/21/25	5/6/25	472-2025	CD 33	1000-701-0000	\$211.48	APRIL 2025 INTEREST
4/21/25	5/6/25	473-2025	CD 64	1000-701-0000	\$944.86	APRIL 2025 INTEREST
4/23/25	5/6/25	474-2025	CD 61	1000-701-0000	\$838.70	APRIL 2025 INTEREST
4/24/25	5/6/25	475-2025	FNMA 35	1000-701-0000	\$3,187.50	APRIL 2025 INTEREST
4/25/25	5/6/25	476-2025	CD 50	1000-701-0000	\$6,669.18	APRIL 2025 INTEREST
4/30/25	5/6/25	477-2025	UST 13	1000-701-0000	\$6,093.75	APRIL 2025 INTEREST
					\$43,575.68	
4/16/25	4/29/25	426-2025	G FRAUENKNECHT	2191-299-0000	\$100.00	LIFE SQUAD SERVICES
4/16/25	4/29/25	427-2025	TRICARE PAYMENT	2191-299-0000	\$176.87	LIFE SQUAD SERVICES
4/17/25	4/29/25	429-2025	BLUE CROSS AND BLUE SHIELD OF MICHIGAN	2191-299-0000	\$114.03	LIFE SQUAD SERVICES
4/24/25	4/29/25	430-2025	S GRINDEL	2191-299-0000	\$275.00	LIFE SQUAD SERVICES
4/24/25	4/29/25	431-2025	MIDDLETOWN WORKS UNION RETIREES	2191-299-0000	\$113.66	LIFE SQUAD SERVICES
4/25/25	4/29/25	432-2025	TRICARE PAYMENT	2191-299-0000	\$117.32	LIFE SQUAD SERVICES
4/23/25	4/29/25	433-2025	AETNA	2191-299-0000	\$556.59	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
4/23/25	4/29/25	434-2025	HNB-ECHO	2191-299-0000	\$974.15	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
4/24/25	4/29/25	435-2025	UNITED HEALTHCARE	2191-299-0000	\$597.74	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
4/24/25	4/29/25	436-2025	OPTUM	2191-299-0000	\$906.20	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
4/28/25	5/5/25	437-2025	HWHO	2191-299-0000	\$181.43	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
4/28/25	5/5/25	438-2025	AETNA	2191-299-0000	\$246.20	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
4/28/25	5/5/25	439-2025	AARP SUPPLEMENTAL	2191-299-0000	\$248.55	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
4/28/25	5/5/25	440-2025	MEDICAL MUTUAL	2191-299-0000	\$256.39	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
4/28/25	5/5/25	441-2025	UNITED HEALTHCARE	2191-299-0000	\$271.15	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
4/28/25	5/5/25	442-2025	HUMANA	2191-299-0000	\$461.61	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
4/28/25	5/5/25	443-2025	ANTHEM BLUE	2191-299-0000	\$586.51	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
4/28/25	5/5/25	444-2025	ANTHEM BLUE	2191-299-0000	\$1,966.53	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
4/28/25	5/5/25	445-2025	MEDICOUNT MANAGEMENT, INC	2191-299-0000	\$2,368.25	LIFE SQUAD SERVICES MARCH 2025 (DIRECT DEPOSIT)
4/28/25	5/5/25	446-2025	CGS	2191-299-0000	\$4,595.49	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
4/29/25	5/5/25	447-2025	OPTUM	2191-299-0000	\$116.57	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
4/29/25	5/5/25	448-2025	HUMANA	2191-299-0000	\$119.79	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
4/29/25	5/5/25	449-2025	BUCKEYE COMMUNITY	2191-299-0000	\$365.50	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
4/29/25	5/5/25	450-2025	UNITED HEALTHCARE	2191-299-0000	\$388.12	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
4/29/25	5/5/25	451-2025	CGS	2191-299-0000	\$821.14	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
4/30/25	5/5/25	452-2025	HNB-ECHO	2191-299-0000	\$269.25	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
4/30/25	5/5/25	453-2025	AETNA	2191-299-0000	\$461.91	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
4/30/25	5/5/25	454-2025	AETNA	2191-299-0000	\$631.91	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
5/1/25	5/7/25	478-2025	US TREASURY DEPT OF VA	2191-299-0000	\$94.74	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
5/1/25	5/7/25	479-2025	GAINWELL TECHNOLOGY	2191-299-0000	\$343.28	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
5/1/25	5/7/25	480-2025	UNITED HEALTHCARE	2191-299-0000	\$736.48	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
5/2/25	5/7/25	481-2025	ANTHEM BLUE	2191-299-0000	\$633.75	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
5/5/25	5/7/25	482-2025	HUMANA	2191-299-0000	\$108.63	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
5/5/25	5/7/25	483-2025	AARP SUPPLEMENTAL	2191-299-0000	\$126.75	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
5/5/25	5/7/25	484-2025	AETNA	2191-299-0000	\$349.63	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
5/5/25	5/7/25	485-2025	HWHO	2191-299-0000	\$565.91	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
5/5/25	5/7/25	486-2025	ANTHEM BLUE	2191-299-0000	\$1,053.38	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
5/5/25	5/7/25	487-2025	CGS	2191-299-0000	\$1,621.46	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
5/7/25	5/12/25	488-2025	US TREASURY DEPT OF VA	2191-299-0000	\$101.26	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
5/8/25	5/12/25	489-2025	HWHO	2191-299-0000	\$647.37	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
5/9/25	5/12/25	490-2025	HUMANA	2191-299-0000	\$108.82	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
5/9/25	5/12/25	491-2025	AARP SUPPLEMENTAL	2191-299-0000	\$202.62	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
5/9/25	5/12/25	492-2025	HHP OHIO	2191-299-0000	\$323.08	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
5/9/25	5/12/25	493-2025	UNITED HEALTHCARE	2191-299-0000	\$325.99	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
5/9/25	5/12/25	494-2025	UNITED HEALTHCARE	2191-299-0000	\$559.61	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
5/9/25	5/12/25	495-2025	AETNA	2191-299-0000	\$1,234.56	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
5/2/25	5/12/25	497-2025	T ANDERSON	2191-299-0000	\$136.56	LIFE SQUAD SERVICES
					\$27,563.74	

Other Business:

None.

Visitor Concerns:

Doug Koenig informed the Board that he participated in the OKI electrical infrastructure grant study. Mr. Koenig asked about the status of the round about at 741 and Greentree. Mrs. Boggs said that she was told the project has been delayed due to Shaker artifacts found on the site. The project may not happen until 2026. Mr. Koenig stated that they have 139 planes at the Warren County Airport with 34 planes on the waiting list.

Trustee Reports:

A motion was made by Mr. Cropper that the Board of Trustees adjourns into executive session to discuss Township Employees’ Compensation pursuant to ORC 121.22 (G) (1) at 7:46 p.m. The motion was seconded by Mr. Jones and upon call of roll call, Mr. Cropper “YEA” and Mr. Jones “YEA” the executive session was entered.

By motion of Mr. Cropper that the Board of Trustees adjourns out of executive session and return to the open meeting and ask the Recording Secretary to note in the minutes that NO ACTION WAS TAKEN. The motion was seconded by Mr. Jones and the executive session ended. Upon call of roll, Mr. Cropper “YEA” and Mr. Jones “YEA” the Board returned to regular session at 8:05 p.m.

There being no further business, Mr. Cropper made a motion, seconded by Mr. Jones, to adjourn the meeting. All present voiced a “YEA” vote and the motion passed.

The next regular meeting is scheduled for May 27, 2025 at 8:00 a.m.

Signed: _____Chairman of the Board

Attest: _____Fiscal Officer

**RESOLUTION 25-05-01
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

**RESOLUTION TO HIRE KORTNEY MARTIN,
EFFECTIVE JUNE 3, 2025
AS A FULL-TIME FIREFIGHTER II/EMT BASIC**

WHEREAS, a position of “Full-Time Firefighter II/EMT Basic has been created within the Turtlecreek Township Fire Department/Emergency Medical Service, and

WHEREAS, the Fire Chief of Turtlecreek Township Fire Department/EMS have recommended that Kortney Martin be hired as a Full-Time Firefighter II/EMT Basic contingent upon successful completion of OP&F physical, drug screening and background check and this position will be a career firefighter position that will pay into Ohio Police & Fire Fund retirement system; and

NOW THEREFORE BE IT RESOLVED, the Board of Trustees of Turtlecreek Township, Warren County, Ohio hereby approves the hiring of Kortney Martin for the position of Full-Time Firefighter II/EMT Basic, effective June 3, 2025 at the rate of \$22.66 per hour.

Mr. Cropper moved for adoption of the foregoing resolution, seconded by Mr. Jones. All voiced a “YEA” vote and the resolution passed.

Adopted this 12th day of May, 2025

Signed: _____ “YEA”

_____ “YEA”

Attest: _____ Chief Fiscal Officer

**RESOLUTION 25-05-02
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

**RESOLUTION TO HIRE ADAM HORMAN,
EFFECTIVE JUNE 2, 2025
AS A FULL-TIME FIREFIGHTER II/EMT BASIC**

WHEREAS, a position of “Full-Time Firefighter II/EMT Basic has been created within the Turtlecreek Township Fire Department/Emergency Medical Service, and

WHEREAS, the Fire Chief of Turtlecreek Township Fire Department/EMS have recommended that Adam Horman be hired as a Full-Time Firefighter II/EMT

Basic contingent upon successful completion of OP&F physical, drug screening and background check and this position will be a career firefighter position that will pay into Ohio Police & Fire Fund retirement system; and

NOW THEREFORE BE IT RESOLVED, the Board of Trustees of Turtlecreek Township, Warren County, Ohio hereby approves the hiring of Adam Horman for the position of Full-Time Firefighter II/EMT Basic, effective June 2, 2025 at the rate of \$22.66 per hour.

Mr. Cropper moved for adoption of the foregoing resolution, seconded by Mr. Jones. All voiced a “YEA” vote and the resolution passed.

Adopted this 12th day of May, 2025

Signed:	_____	“YEA”
	_____	“YEA”
Attest:	_____	Chief Fiscal Officer

**RESOLUTION 25-05-03
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

**RESOLUTION TO HIRE PAYTON WOODY,
EFFECTIVE JUNE 4, 2025
AS A FULL-TIME FIREFIGHTER II/EMT BASIC**

WHEREAS, a position of “Full-Time Firefighter II/EMT Basic has been created within the Turtlecreek Township Fire Department/Emergency Medical Service, and

WHEREAS, the Fire Chief of Turtlecreek Township Fire Department/EMS have recommended that Payton Woody be hired as a Full-Time Firefighter II/EMT Basic contingent upon successful completion of OP&F physical, drug screening and background check and this position will be a career firefighter position that will pay into Ohio Police & Fire Fund retirement system; and

NOW THEREFORE BE IT RESOLVED, the Board of Trustees of Turtlecreek Township, Warren County, Ohio hereby approves the hiring of Payton Woody for the position of Full-Time Firefighter II/EMT Basic, effective June 4, 2025 at the rate of \$22.66 per hour.

Mr. Cropper moved for adoption of the foregoing resolution, seconded by Mr. Jones. All voiced a “YEA” vote and the resolution passed.

Adopted this 12th day of May, 2025

Signed:	_____	“YEA”
	_____	“YEA”
Attest:	_____	Chief Fiscal Officer

**RESOLUTION 25-05-04
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

**RESOLUTION TO HIRE CHRISTOPHER PETERS,
EFFECTIVE JUNE 2, 2025
AS A FULL-TIME FIREFIGHTER II/EMT BASIC**

WHEREAS, a position of “Full-Time Firefighter II/EMT Basic has been created within the Turtlecreek Township Fire Department/Emergency Medical Service, and

WHEREAS, the Fire Chief of Turtlecreek Township Fire Department/EMS have recommended that Christopher Peters be hired as a Full-Time Firefighter II/EMT Basic contingent upon successful completion of OP&F physical, drug screening and background check and this position will be a career firefighter position that will pay into Ohio Police & Fire Fund retirement system; and

NOW THEREFORE BE IT RESOLVED, the Board of Trustees of Turtlecreek Township, Warren County, Ohio hereby approves the hiring of Christopher Peters for the position of Full-Time Firefighter II/EMT Basic, effective June 2, 2025 at the rate of \$22.66 per hour.

Mr. Cropper moved for adoption of the foregoing resolution, seconded by Mr. Jones. All voiced a “YEA” vote and the resolution passed.

Adopted this 12th day of May, 2025

Signed:	_____	“YEA”
	_____	“YEA”
Attest:	_____	Chief Fiscal Officer

**RESOLUTION 25-05-05
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

**RESOLUTION AUTHORIZING THE PAY FOR
JON PAUL CAMPBELL FOR THE POSITION OF FIRE CHIEF
EFFECTIVE JUNE 1, 2025**

WHEREAS, the Board of Trustees of Turtlecreek Township, Warren County, Ohio has determined that Jon Paul Campbell will receive an increase in pay for the position of Fire Chief; and

WHEREAS, the Board of Trustees of Turtlecreek Township, Warren County, Ohio determined that the pay will be \$106,000.00 annually effective June 1, 2025; and

NOW THEREFORE, BE IT RESOLVED, by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that the annual pay for Jon Paul Campbell effective June 1, 2025 will be \$106,000.

Resolution was initiated by Mr. Cropper and seconded by Mr. Jones. All voiced a “YEA” vote and the motion was passed.

Adopted this 12th day of May, 2025.

Signed: _____ “YEA”
_____ “YEA”

Attest: _____ Chief Fiscal Officer

**RESOLUTION 25-05-06
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

**RESOLUTION TO APPROVE THE USE OF RECLAMITE
ASPHALT REJUVENATOR ON TOWNSHIP ROADS
BY PAVEMENT TECHNOLOGY INC.**

WHEREAS, the township has a need to apply reclamite asphalt rejuvenator on the following township roads:

- Jack Road

Settlemire Road

Coveflower Court

Charleston Place Drive

Utica Road
- Keever Road

Meadowsweet Drive

Windflower Court

Timberwood Court

WHEREAS, the cost of the reclamite asphalt rejuvenator will be approximately \$88,503.03 from Pavement Technology Inc.; and

WHEREAS, the source of the funds for the reclamite asphalt rejuvenator will be the Gasoline Tax Fund 2021 (2021-330-360-0000 Contracted Services); and

THEREFORE, BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they shall approve the reclamite asphalt rejuvenator in the approximate amount of \$88,503.03 and authorize Tammy Boggs, Administrator to sign the contract.

Resolution was initiated by Mr. Cropper and seconded by Mr. Jones. All voiced a “YEA” vote and the motion was passed.

Adopted this 12th day of May, 2025

Signed: _____ “YEA”
_____ “YEA”

Attest: _____ Chief Fiscal Officer

**RESOLUTION 25-05-07
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

**RESOLUTION TO APPROVE NATIONAL GUNITE
TO REHABILITATE TWO CULVERTS ON LIBERTY-KEUTER ROAD**

WHEREAS, the township has a need to repair two culverts on Liberty-Keuter Road using National Gunite; and

WHEREAS, the cost for the two culverts rehabilitation will be approximately \$31,428.00 from National Gunite; and

WHEREAS, the source of the funds for the reclamite asphalt rejuvenator will be the Motor Vehicle Fund 2011 (2021-330-360-0000 Contracted Services); and

THEREFORE, BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they shall approve the rehabilitation of the two culverts on Liberty-Keuter Road in the approximate amount of \$31,428.00 and authorize Tammy Boggs, Administrator to sign the contract.

Resolution was initiated by Mr. Cropper and seconded by Mr. Jones. All voiced a “YEA” vote and the motion was passed.

Adopted this 12th day of May, 2025

Signed:	_____	“YEA”
	_____	“YEA”
Attest:	_____	Chief Fiscal Officer

**TURTLECREEK TOWNSHIP BOARD OF TRUSTEES
WARREN COUNTY, OHIO**

Resolution Number: 25-05-08 Date of Resolution: May 12, 2025

**TOPIC OF RESOLUTION: BOARD RESOLUTION SUBSEQUENTLY APPROVING
EXPENDITURES NOT EXCEEDING TWENTY-FIVE HUNDRED DOLLARS BY TOWNSHIP
ADMINISTRATOR OR TOWNSHIP OFFICER OR EMPLOYEE AUTHORIZED BY TOWNSHIP
ADMINISTRATOR**

RESOLUTION

WHEREAS, this Board adopted Resolution Number 16-04-12, dated April 26, 2016, authorizing the Township Administrator to incur obligations on behalf of the Township not to exceed Two Thousand Five Hundred Dollars, and further authorizing the Township Administrator to authorize other Township Officers and Employees to incur obligations on behalf of the Township not to exceed Two Thousand Five Hundred Dollars; and,

WHEREAS, pursuant to section 507.11 (A) of the Ohio Revised Code, and Section 3 of the aforementioned Resolution, the obligations incurred by the Township Administrator on behalf of the Township, or that the Township Administrator authorizes a Township Officer or Employee to incur, shall be subsequently approved by adoption of formal resolution of this Board at the next regularly scheduled Board meeting after receipt by the Township Fiscal Officer of proper voucher for the obligation or obligations incurred; and,

WHEREAS, this Board has been notified by the Township Fiscal Officer she is in receipt of a proper voucher or vouchers for obligations incurred by the Township Administrator or authorized Township Officer or Employees, a copy or copies of which are attached hereto.

THEREFORE, BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, at least a majority of all Trustees casting a vote concur as follows:

Section 1. This Board does hereby subsequently approve the obligations incurred by the Township Administrator or Township Officer or Employees on behalf of the Township, a copy or copies of the vouchers of which are attached hereto.

Section 2. That the Board is acting in its administrative capacity in adopting this Resolution.

Section 3. That the recitals contained within the Whereas Clauses set forth above are incorporated by reference herein.

Section 4. That it is found and determined that all formal actions of the Board concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Board in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Mr. Sams moved adoption of the foregoing Resolution, being seconded by Mr. Cropper. Upon call of the roll, the following vote resulted:

Mr. Jones	YEA
Mr. Cropper	YEA

Resolution adopted this 12th day of May, 2025.

CERTIFICATION:

The undersigned does hereby certify that the foregoing is a true and accurate copy of the above Resolution adopted on the aforementioned date by the Board of Township Trustees.

SIGNATURE: _____

NAME: Amanda K. Childers

TITLE: Fiscal Officer

DATE: _____

**RESOLUTION 25-05-09
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

RESOLUTION TO ENGAGE WITH CLEMANS NESLON

FOR PROFESSIONAL SERVICES

WHEREAS, the Board of Trustees Turtlecreek Township, Warren County, Ohio has a need to provide public sector training for elected officials and personnel; and

WHEREAS, the cost of the training services will be \$3,200.00 from Clemans Nelson; and

WHEREAS, the source of the funds for the training services will be the General Fund 1000 (1000-110-360-0000 Contracted Services); and

WHEREAS, the Board of Trustees Turtlecreek Township, Warren County, Ohio approves the cost of the training with Clemans Nelson in the amount of \$3,200.00.

THEREFORE, by motion of Mr. Cropper and seconded by Mr. Jones the above resolution was approved. All voiced a “YEA” vote and the resolution passed.

Adopted this 12th day May, 2025

Signed: _____ ” YEA”
_____ “YEA”

Attest: _____ Chief Fiscal Officer

**RESOLUTION 25-05-10
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

WHEREAS, the Board of Trustees of Turtlecreek Township, Warren County, Ohio, have a need to transfer within the EMS Fund from Account 2191-930-930-0000 (Contingencies) to Account 2191-230-599-0000 (Other Expenses) an amount of \$2,500.00 for needed expenses.

WHEREAS, the Board of Trustees of Turtlecreek Township, Warren County, Ohio, have a need to transfer within the EMS/Fire Fund from Account 2193-930-930-0000 (Contingencies) to Account 2193-230-211-0000 (OPERS) an amount of \$7,500.00 for needed expenses.

NOW THEREFORE BE IT RESOLVED, to approve the line-item account transfer in the amount of \$2,500.00 within the EMS Fund and to approve the line-item account transfer in the amount of \$7,500.00 within the EMS/Fire Fund.

Mr. Cropper moved for adoption of the foregoing resolution. The motion was seconded by Mr. Jones. All voiced a “YEA” vote and the resolution passed.

Adopted this 12th day of May, 2025

Signed: _____ “YEA”
_____ “YEA”
Attest: _____ Fiscal Officer

**RESOLUTION 25-05-11
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

**RESOLUTION RETURN REMAINING FUNDS FROM THE
Coronavirus Local Fiscal Recovery Funds**

WHEREAS, the Board of Trustees of Turtlecreek Township, Warren County, Ohio applied for, received and dispersed Coronavirus Local Fiscal Recovery Funds; and

WHEREAS, there are remaining funds that were not dispersed due to the funds being encumbered for Station 31 that was not needed when the project shifted from a station remodel to a modular home. The amount no longer needed is \$14,225.88,

WHEREAS, the U.S. Department of the Treasury will determine that the funds are required to be returned;

WHEREAS, the Board of Trustees of Turtlecreek Township, Warren County, Ohio has authorized the fiscal officer to return the funds to the U.S. Department of the Treasury in the amount of \$14,225.88.

THEREFORE, by motion of Mr. Cropper and seconded by Mr. Jones the above resolution was approved. All voiced a “YEA” vote and the resolution passed.

Adopted this 12th day May, 2025

Signed: _____ ” YEA”
_____ “YEA”
Attest: _____ Chief Fiscal Officer

End of Minutes.